



TVFCU Account Requirements for Organizations:

- Signers are not required to be TVFCU members but must be in good standing with TVFCU
- New signers must present valid photo ID and Original Social Security card
- Signers, new and current, must complete same membership card

All documentation must be completed at TVFCU 30 days from effective date indicated below. If forms are not received and completed by this date, note the account will be **CLOSED** and a check issued, payable to the organization and mailed to the address on file.

No changes will be made to this account until both authorized parties have completed the required signature cards and this form returned completed to TVFCU. Forms must be notarized if not signed in the presence of a TVFCU employee. Existing signers may remove themselves from the organization account, at any time, by completing the appropriate documentation at TVFCU.

To be completed by Organization:

Organization Name Account Number

Address

Address

City State Zip Code Phone Number

New Authorized Signers:

First Name Initial Last Name Suffix

First Name Initial Last Name Suffix

Effective, the individuals listed above are the new authorized signers on the above mentioned account.

I, _____, being duly sworn, am the (president, chairman, _____)
of _____ (organization name) do hereby authorize these individuals,

_____ and _____, to be named the current signers on above account. I understand that all parties must be in good standing with TVFCU and that all paperwork must be completed as indicated or be subject to closure of this account. I acknowledge that TVFCU is not responsible if the organization allows unauthorized parties to perform transactions on said account without being properly documented with TVFCU.

(Signature)

Sworn to me on this _____ day of _____ in the year _____

(Notary)